



WELCOME HOME



Camino del Sol

Move-In Booklet

- Move-In To-Do List
- Unit WiFi Password
- Campus Shuttle
- Fire Evacuation Procedures
- Internet/Cable Info
- Parking Information
- Tips to Maintain Your Unit
- **AND MORE!!**

The Lodge/ Front Desk Hours

33000 Arroyo Drive
Irvine, CA 92617

Open 7 days a week,
8:00am - 11:00pm
(949) 737-7000

Leasing Center Hours

15000 Arroyo Drive
Irvine, CA 92617

Monday - Friday
8:00am - 5:00pm

IMPORTANT NOTICE

Camino del Sol staff and our American Campus communities have been following various orders/recommendations set forth by UC Irvine, the City of Irvine, County of Orange, and the State of CA.

As updates occur, our office may have modified procedures. Please follow posted signs for any additional info/instruction. Our staff is still available 7-days a week, 24-hours a day.

If you require in-person assistance, please visit or call the office (949) 737-7000.

In addition to maintaining at least 6 feet of social distance, residents/patrons are highly recommended to wear a face covering/mask when visiting The Lodge for in-person assistance.

Resident “To-Do” List

☐ **Submit your Electronic Unit Condition Form (UCF)**

- Due within 48 hours of your move-in.
- Resident Portal > Profiles & Forms tab > UCF (Accessible after check-in)
- Check your bedroom AND all the common/shared areas.
- Note any damages you find so you aren't held responsible for those damages when you move-out.
- Report any concerns or work orders to the front desk.

☐ **Designate a SoCal Edison Electricity Head of Household in your apartment**

- Electricity is included in your rent payment, but roommates must set up an electricity account for the apartment by designating a Head of Household (HOH).
- HOH should call 1-800-684-8123 and pay a 100% refundable deposit to SCE.
- More detailed information about SCE electricity in this packet

☐ **Follow us on social media and visit our resident website to hear about programs and updates!**


- Instagram: CaminoHousing
- Facebook: Camino del Sol
- <http://caminohousing.wixsite.com/camino>

☐ **Meet your roommates**

- Get to know your roommates! Have a house meeting with your roommates and discuss cleaning schedules, quiet hours, guests, common area usage (TV, kitchen, appliances, dishes, food, etc.), and other topics to set “house rules.” Communication is key to have a successful year with your roommates!

FAQS

- **What’s my address?**
[Resident Name]
[Unit #] Arroyo Drive
Irvine, CA 92617
- **What do I do with mail that belongs to another resident or is misdirected mail?**
Bring the mail to the Front Desk and we will direct the mail to the appropriate person and/or mail carrier.
- **I’m expecting a package, how/where do I pick it up?**
You will receive an email notification from our office when the package has been processed. Bring your photo-ID to the front desk. Please wait for the email prior to visiting the office as we receive a few hundred packages each day that must be processed! THANK YOU for your patience!
- **What do I do if I need something fixed in my apartment or have a pest control concern?**
Call or visit the front desk to submit a work order. Please note you cannot submit a work order for your roommate/friend if the issue is in their private bedroom.
- **Rent Installments**
When?: Your rent installment is due on the first of the month. Pay your installment before the 1st and you will automatically be entered to win the Early Bird Raffle each month!
What?: We only accept checks, money orders, or online payments made through your Resident Portal. Setup recurring direct debit to pay your monthly installment on ZEGO by visiting <https://mycommunity.americancampus.com/>. Please note that there is a convenience fee to pay online via a debit or credit card.
Who?: Checks/money orders should include the resident’s full name and apartment number so we know whose account to credit the payment towards!
Where?: A rent drop off box is located in the mail room and electronic payments are made online through Connect (link above).
- **Writing a check for the first time?**
 1. The leaseholder’s full name and unit # should be noted on the check.
 2. Include the date (checks with future dates cannot be accepted)
 3. Check is payable to: **Camino del Sol**
 4. The check amount needs to be written in numerical and word form.
 5. The check should be signed by the person who wrote the check.



John Smith
555 Your St.
Your Town 54321

DATE06/01/2022

PAY TOCamino del Sol

\$1,000.00

One thousand dollars 00/100

MEMO Apt: 31611-1

John Smith

1234 5678 9876 543210

Tips to Maintain Your Apartment

KITCHEN

- Countertops
 - Avoid placing hot items directly on the countertop laminate to avoid heat/burn damage.
 - Do not cut food directly on the countertops to prevent scratches.
- Cabinets
 - Wipe down water that spills over the countertop onto the cabinet doors.
 - Do not place electric water kettles or rice cookers directly under cabinets to prevent steam damage.
- Appliances
 - Microwave: DO NOT microwave foil to avoid a fire. Foil should not be microwaved.
 - Dishwasher: DO NOT use regular dish soap (Palmolive, Dawn, etc.) to avoid flooding. Only detergent designed for the dishwasher should be used for this appliance.
 - Disposal: Avoid a clogged sink. Items/food waste such as grease/oil, vegetable/fruit peels, meat bones, coffee grounds, egg shells, and other items not designed to go down disposals should not be put down the sink.



BEDROOM / BATHROOM

- Toilet
 - ONLY toilet paper should be flushed down the toilet.
 - DO NOT flush moist towelettes, paper towels, make up wipes, feminine products, napkins, toilet paper, or any other material not designed to be flushed in toilets.
- Cabinets
 - Wipe down any water that may spill over the bathroom countertop onto the cabinet doors.



MISCELLANEOUS

- Do not set your thermostat below 70 degrees to avoid malfunctioning/damage.
- Residents are encouraged to communicate with their roommates about cleaning expectations so everyone can be comfortable in a clean environment.
- Come to the front desk or call the office to place a work order (949) 737-7000.



Damages & Charges

- Remember to complete your Electronic Unit Condition Form within 48 hours of your move-in.
- Any damage, beyond normal wear and tear not written on the UCF will be assumed to have occurred during your residency, and damage charges will be charged accordingly.
- If no one claims responsibility for damages in the common area, the total cost will be evenly

Avoid Damage/Cleaning Charges



The countertops are laminate. DO NOT put hot items directly onto the countertop to avoid burns/heat bubbles. The entire countertop would be replaced if there is damage.



Hot steam from appliances like a rice cooker or an instant water kettle will damage the laminate on the cabinets.

Move appliances that create steam away from the cabinet area to avoid any damage!



Wipe down your bathroom vanity countertop and cabinet doors.

Water left on the cabinet doors cause the laminate to peel and swell, making it difficult to open the cabinet doors.



Do not put stickers on your door or on the walls that you cannot remove without causing damage. If you can't remove them, neither can we!

Clean your bathroom and bedroom on a routine basis to avoid excessive cleaning charges.

If you share a bathroom, take turns cleaning so it's not just left to one person!



Unit FAQs

- **Where is the washer/dryer in my unit?**



The stacked washer (bottom) and dryer (top) is behind this laundry closet door located in each unit.

Reminder: Only use laundry soap designed for washing machines to prevent overflow/flooding.

- **What do all the washing machine settings mean?**



WATER TEMPERATURE

Water will be added twice per cycle. (initial wash cycle and then rinse). Select your desired water

CYCLE SIGNAL

Select how loud you would like the buzzer to sound when the washing cycle has completed.

EXTRA RINSE

Select whether you would like your close to have 2 rinse cycles instead of the standard 1 rinse.

ADDITIONAL SETTINGS

Heavy, medium, and light refer to the quantity of laundered items/load size.

- **How do I start my washing machine?**

1. Choose your cycle settings (first 3 knobs).
2. On the far right knob/dial, press the knob/dial inwards and turn to the appropriate load size. Pull the knob/dial outwards and the water will begin filling the machine.
3. Pull out the soap tray by pressing the lock button under the handle and then pull outwards. Add your laundry soap/laundry softener in the appropriate tray.

- **Can I use body soap or dish soap for washing clothes in the washing machine?**

- NO!!! NEVER use any type of soap that is not intended for the washing machine. Improper soap used will cause the washing machine to overflow with soap bubbles, potentially resulting in expensive clean-up or repairs at your expense.

- **How often should I clean the dryer lint tray?**

- Remove/clean the lint tray after each drying cycle to prevent built up and to allow the dryer to perform at its best and to avoid a fire hazard.

Unit FAQs

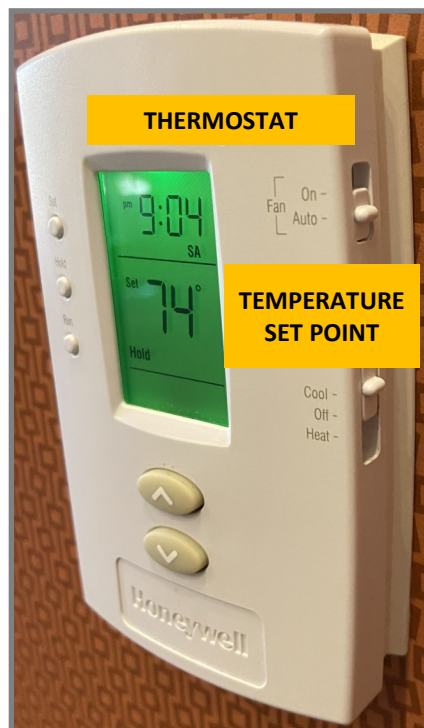
- **Why won't my dishwasher turn on?**
 - Check to make sure the dishwasher latch is locked prior to selecting the wash cycle settings.
- **Can I use dish soap for the dishwasher?**
 - NO!!! NEVER use any type of soap that is not meant for the dishwasher. Soap for handwashing dishes is different than soap you put in the dishwasher. Improper soap used will cause the washing machine to overflow with soap bubbles, potentially resulting in expensive clean-up or repairs at your expense
- **Where is the thermostat in my unit?**
 - 2nd floor hallway of 2 or 3 story floor plan types.
 - Left hallway of the 4 bedroom/2 bathroom flat floor plan
- **What do all the thermostat settings mean for the HVAC system (Heating, Ventilation, and Air Conditioning)?**

ADDITIONAL SETTINGS

3 buttons on the left side can be used to change the thermostat date/time, and daily settings. We would not recommend setting daily settings as you may not always want the AC/heat to go on consistently pending the actual day's temperature.

UP/DOWN ARROWS

Adjust your temperature set point using the arrows to either increase or decrease the temperature set point.



FAN

- **AUTO:** Fan turns on automatically only when your system is heating or cooling air. the thermostat reaches the desired temperature, the entire system shuts off until the next cycle.
- **ON:** Fan is constantly on and blowing air when your HVAC system is not heating or cooling air.

OFF/COOL/HEAT

- **OFF:** HVAC system is off entirely.
- **COOL:** The air conditioning (AC) will turn on if the temperature rises above the set point listed on the thermostat.
- **HEAT:** The heating system will turn on if the temperature falls below the set point listed on the thermostat.

- **How low can I keep the temperature in my apartment?**
 - Your thermostat should not be below 70 degrees to prevent damage and system malfunctions.
- **Reminder:** Please be conscientious of how much you are using the air conditioning and heating system. Please do not run the air or heat with windows or the front door open.



Tips For Home

Lock Your Doors

Make it a habit to keep your exterior doors locked at all times. This includes when you leave for the day, step out for a short time, or even while at home.

Don't set your thermostat below 70 degrees.

This will prevent burst pipes and flooding during winter months.

Don't throw water on hot cooking grease.

If a fire should start while cooking, please smother it with a pan lid or baking sheet.

Clean up any mess on the stove/oven.

If there is residual food left on the stove or in the oven, don't let it sit for an extended period of time, this could start a fire.

Avoid flooding by using the correct soap.

Please use the correct detergents intended for each appliance. Regular dish soap (Dawn, Palmolive, etc.) does not belong in the dishwasher or washing machine.

Use a Surge Protector

Surge protectors guard your electronic devices against the damage that sudden power surges can cause. Do not overload the electrical outlets.

Clean out the lint trap in your dryer.

Before you start the dryer, clean out the lint trap to avoid fire hazards, save energy, and decrease drying time. When doing laundry, do not overfill the washer or dryer.

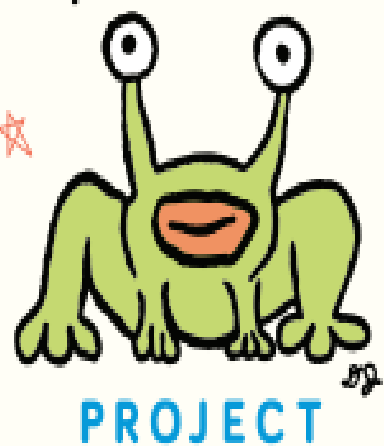
How do I use my fire extinguisher?

Pull the pin on the handle, aim the nozzle at the base of the fire and squeeze the lever. In the event of a fire, call 911 immediately.

What's considered a maintenance emergency after hours?

A fire, flood or broken exterior doors or windows. Depending on the outdoor temperature, some issues involving heating and/or A/C may be cause for a maintenance emergency. Please reference your Resident Handbook for additional information and all emergency contacts.

HI, HOW ARE YOU



An American Campus Partnership

At American Campus Communities, we focus on creating more than just a place to live. Our communities are designed to help students flourish personally and academically. This includes sparking meaningful conversations around mental health and wellness for students.

Hi, How Are You Project

We're proud to partner with the Hi, How Are You Project – a non-profit organization created to fund research, events, thoughtful media content and comprehensive training programs to start new conversations around mental health issues. Our partnership with the Hi, How Are You Project is a cornerstone of our Residence Life program, which offers events and information on the importance of mental health and wellness at our communities nationwide.

In Your Community

We all have the ability to make a difference in the lives of others, starting with four simple words: 'Hi, how are you?' Feel free to contact our office should you need someone to talk to or are looking for additional university or community resources.

For more information and additional resources, visit www.hihowareyou.org



Where students love living.

Anteater Express Shuttle

NOTE: The Anteater Express Shuttle will not be operational for the summer per their [announcement](#) from May 2022 . Alternatively, students can utilize the Orange County Transportation Authority ([OCTA](#)) Bus Line 79 for transportation to the UC Irvine Main Campus. Shuttle Services will resume at the start of the Fall Quarter 2022 during Welcome Week (Monday, September 19th, 2022).

Interested in using the Anteater Express Shuttle?

Fall/Winter/Spring Quarters: Shuttle stops are located along Arroyo Drive at Camino del Sol and in neighboring communities. Check out the up to date shuttle schedule at shuttle.uci.edu and feel free to ride the shuttle during times of operation.

SHUTTLE STOPS

Camino del Sol Bus Stops:

- Next to Buildings 300, 322, and 334.

Camino del Sol Service Line: C Line

- Stops: University Center (North), Campus-California, CDS

RIDER'S GUIDE TO THE SHUTTLE

- Plan Your Trip

Refer to **WWW.SHUTTLE.UCI.EDU** for a listing of all routes, schedules, and a live stream of the bus's position on the road as it drives around campus. **Friday afternoon, and weekend services differ from Monday - Thursday daytime service.**

- Know Which Stops are Timed Stops

The purpose of a timed stop is to keep buses on schedule. At timed stops, shuttles will not leave prior to their scheduled departure time. At non-timed stops, departure times are only estimates; drivers will drive past a non-timed stop if there are no passengers clearly waiting to board and no passengers on the bus want to exit. Timed stops are denoted by an image of a clock at the top of the schedule for each timed stop location, as seen below.

- Don't Cross the Street in Front of the Shuttle

If you need to cross the street after exiting the shuttle, please exercise caution and use designated crosswalks whenever possible. In addition, please wait until the shuttle departs so that you have a clear view of the road and traffic has a clear view of you when you cross.

- Respect

For a safe and enjoyable ride, respect your fellow passengers and drivers.

- Shuttle Rider Safety Tips

For safety tips and additional rider information please visit <https://www.shuttle.uci.edu/ride/ridersguide/> for more information.



Bike Registration



All bicycles stored on UCI's main campus or at Camino del Sol are required to be registered.

Bike Registration Locations:

1. Online Bike Registration

Online process is quick and simple! Register online at: parking.uci.edu/BOTS/



2. UCI Police Department (In-Person Registration)

Located on the first floor of the Public Services Building

Registration is free and lasts forever (or until transfer of ownership). Please bring your bike and UCI ID. For operating hours, please call (949) 824-7620.

Why register your bike?

- **Deterrent to theft** - Having your bike's serial number on file makes it much harder to resell.
- **Proof of ownership** - UCI Parking can cut your bike lock if you forget your lock combo or lose your key.
- **Contact prior to impound** - If you leave your bike parked for an extended period of time we can attempt to contact you prior to putting the bike into salvage.
- **Recovery if stolen** - If your bike is lost or stolen, having it registered gives you a chance that it might be returned to you if located.



What do I do if my bike is stolen?

If, in spite of various security precautions, your bike is stolen on campus, be sure to report it to the UCI Police Department at (949) 824-5223.

Call Guest & Event Services at (949) 824-2691 to check if your bicycle has been impounded.

WiFi & Cable Information

Wireless internet in all of the apartments. Below is the login information to access the wireless internet.

SSID: CDS-Resident
Password: AC86fm!6



Resident should not use personal WiFi routers as it could disrupt the functionality of the new in-unit WiFi system. The password for the in-unit WiFi is separate from the WiFi system in the Lodge and will have a different password which will change on a monthly basis. WiFi login information will be routinely updated on signs posted throughout The Lodge area.

Wired Internet Service: Apartments have wired Internet service with download speeds up to 100Mbps. There are 2 types of wired data outlets in each bedroom (pictures below).



Standard wall outlet



**Access Point local
Ethernet ports**

Locate the “Data” outlet on the wall in your room.

- Ensure your computer is directly connected to the wall outlet with a standard straight through CAT5 or CAT6 (Category 5/6) Ethernet cable.
- Check that your computer Ethernet port is enabled and is setup to use DHCP (dynamically assign and IP address automatically).

Technical Support:

Please call (888) 202-9888 and press the automated prompts to be directed to the “Wi-Fi” or “Internet” support.

NOTE: If you speak to a representative and they ask for an account number, inform them that you are part of the ACC-UCI Bulk account. You should only need to provide your apartment/bedroom #.



RENTERS INSURANCE BUILT FOR RESIDENTS AT:



American Campus Communities wants to know how you'll be protecting your stuff this year. In an effort to provide our residents with a quality insurance option, we have partnered with GradGuard to make their College Renters Insurance Program available.

Below are some of the program benefits you'll have access to with GradGuard if the unexpected occurs.



BENEFITS OF GRADGUARD



\$100 Average
Deductible



Worldwide Coverage for
Your Personal Property



An Alternative to
Homeowners Insurance



Exclusive Coverage Built
for College Students



The Average Cost is Less
Than \$13/Month



No Credit Score or Social
Security Number Needed

It's not too late to sign up! Visit [GradGuard.com/acc](https://gradguard.com/acc) to learn more about renters insurance and how it can protect you this year!

Fire Alarm Evacuation Plan

CDS Front Desk Duty Line: (949) 737-7000

UCI Police: (949) 824-5223

Emergency: 911

* In the event of an emergency, for your safety we require all residents and guests to follow the instructions of Camino del Sol professional and student staff in addition to any University or safety personnel in the area.

*As mandated by federal law, there will be 2 fire alarm drills held throughout the academic year. All residents and their guests are expected to participate if present at that time.

EVACUATION PROCEDURES

- 1) When a fire alarm sounds, close your door and take your key with you. Exit the building immediately through the nearest safe path. Avoid breezeways within a building due to safety reasons.
- 2) Once you are out of the building, go to the designated evacuation site for your building.
 - Buildings 300 - 315: Sol Street (red brick road) behind Buildings 310/315 area.
 - Buildings 322 - 334: Sol Street behind Buildings 327/328 area
- 3.) Once you reach the designated evacuation site, check in with one of the staff members in the location. Staff will have a roster of the property. Provide a staff member with your name in order to check in. Please do this immediately after your arrival at the location.
- 4.) Remain in or near the designated location spot until directed by a staff member or fire safety personnel that it is safe to return home.

FIRE EXTINGUISHERS

Where do I find one?:

Every apartment has a fire extinguisher located under the sink in the kitchen. Every building has a fire extinguisher located on the first floor's exterior.

When would I use these fire extinguishers?

These fire extinguishers are meant for small fires (the size of a small trash can). They are not meant to fight a fire any larger. We do not expect residents to put out a fire themselves; put your safety first. If you have a fire and are concerned, call 911.

When using a fire extinguisher remember P.A.S.S.

Pull the nozzle

Aim at the base of the fire while standing back

Squeeze the handle/hose to spray

Sweep at the base of the fire until it is out



Fire Alarm Evacuation Map



Camino del Sol Parking Rules & Regulations

Please read the following rules and regulations carefully, as you are responsible for knowing and abiding by all information contained herein, as well as all information relating to parking included in your lease, and the Resident Handbook.

Camino del Sol utilizes a permit-less system which is based upon license plate numbers. It is the responsibility of the permit-holder to log into the following online parking system and provide accurate information on the vehicle they possess and drive on a regular basis: <https://www.parking.uci.edu/permitless/>. Camino del Sol is not liable for citations. Camino del Sol is also not liable for any lost, stolen or damaged personal items or vehicles. Resident parking privileges apply only in the East Campus Parking Structure and apply only to the lease-holder. Parking is not guaranteed, and parking in the lot/structure is on a first-come, first served basis for residents. Parking in a space not designated for your parking status may result in citation, booting, towing of the vehicle and/or loss of parking privileges.

RESIDENT PARKING: In order to obtain parking privileges, the resident must complete the online “Resident Parking: Purchase Procedure, Rules & Regulations” Form. In addition to the form, you will receive a unique Parking Coupon Code which will be used to make the quarterly parking fee at the East Campus Parking Structure (ECPS) Kiosk, located on the 2nd Floor of the Structure near the main entrance (credit card only). Camino del Sol staff will publish the due date in which parking for the following quarter must be purchased by in order for privileges to be finalized in time for parking enforcement for the next quarter.

The parking fee (flat rate) for the 2021-2022 term is \$295.00/quarter for each vehicle and \$96/quarter for each motorcycle. Once you have completed BOTH the electronic form and purchased parking at the ECPS, will your parking be processed by Camino del Sol Staff. Parking must be purchased with a new form submission each quarter (Fall vs. Winter vs. Spring vs. Summer). Once the form is successfully submitted, a resident parking account will be created (or updated) based on the UCI email address provided on the parking form. The parking account will be activated accordingly if the permit is purchased prior to the start of the quarter and by the published deadline. Once the quarter begins, parking accounts will be created/ update within 3 business days of successful form submission. Only after receiving an automatic e-mail confirmation from the parking system (<https://www.parking.uci.edu/permitless/>) and have successfully registered the vehicle will you be approved to park your vehicle in the East Campus Parking Structure. All Camino del Sol resident parking is located on Floors 2-6 (any unmarked yellow stall) of the East Campus Parking Structure located on California Avenue.

Residents who wish to bring a motorcycle must submit a copy of their motorcycle's registration card to the Associate Director of Housing Operations. Residents with a motorcycle will lose their ability to update the account live and will need to go through the Associate Director of Housing Operations for updates during normal business hours. Motorcycles must park their vehicle in MX spaces only.

Under no circumstances may residents park in spaces marked for ADA (handicapped) parking without the proper state-issued or university-issued ADA placard. Under no circumstances may residents park in fire lanes, walkways, roadways, in front of dumpsters, in visitor and staff spaces, on Arroyo Drive or Adobe Circle. Parking in these areas will result in citation, booting, towing of the vehicle and/or loss of parking privileges. Resident parking privileges are not valid in any UCI campus owned parking lot. Parking on site is for 20 minute short-term loading and unloading only, unless otherwise noted.

CAMINO DEL SOL VISITOR PARKING: Visitor parking stalls are located on the 2nd Floor of the East Campus Parking Structure and are marked as “ACC VISITOR” spaces. In order for a vehicle to park in these spaces, a permit must be purchased at the machine adjacent to the 2nd floor entrance of the structure. Once a permit is purchased, it must be displayed on the dashboard of the vehicle at all times. Any vehicle with an expired permit on the dashboard or with no permit displayed will be cited. The parking machine accepts all major credit cards; no cash will be accepted. Visitor permits purchased in the East Campus Parking Structure are only valid in the visitor spaces located within the 2nd floor of the East Campus Parking Structure. In the event the visitor parking machine is out of order, visitors must proceed to the visitor parking areas at Vista del Campo Norte or Vista del Campo and park there (parking machines are located in those areas). There is UCI managed visitor lot located outside the 1st floor entrance of ECPS (separate permit purchase required).

The East Campus Parking Structure has a 5-mile per hour speed limit that must be obeyed by at all times. If a resident is found to be in excess of this speed limit, or displays unsafe operation of a motor vehicle in the East Campus Parking Structure, the resident's lease may be considered in violation, with possible sanctions to be issued by Camino del Sol Management.

To avoid the possibility of accidents, all drivers must yield at intersections within the Camino del Sol parking lot, to avoid the possibility of accidents.

Parking privileges may be used only by the person awarded parking. Any changes in vehicle information must be submitted to the website immediately. It is the permit-holder's responsibility to communicate changes in vehicle information to the website prior to parking that vehicle in the lot. Temporary vehicles must be registered before parking. Only one vehicle may be registered per permit.

Camino del Sol lots are enforced regularly by UCI’s Office of Parking and Transportation Services. It is the permit-holder's sole responsibility to take care of charges incurred due to parking violations which include, but are not limited to: parking without registration; parking in a space designated for visitors; parking in a space designated for disabled students; parking in a bike or fire lane, etc. In addition to any University imposed sanctions for illegal or prohibited parking, violation of parking rules and regulations may result in Camino del Sol disciplinary action up to and including eviction and loss of all parking privileges.

Once a payment has been made toward a parking permit or visitor permit, no refund will be issued regardless of reason. (i.e. lease termination – regardless of reason, loss of car, etc.). Parking privileges do not extend to the UCI campus lots. Parking is ONLY valid in the East Campus Parking Structure.

The vehicle code laws of the State of California, the ordinances of The City of Irvine, and the parking and traffic regulations of the University of California, Irvine are in effect on University property 24 hours daily and are enforced by Parking and Transportation and the UCI Police Department.

Camino del Sol assumes no liability or responsibility for damages which may result from the use of parking facilities or services, or enforcement of regulations.



SoCal Edison Electricity Head of Household Account Setup Instructions

(Complete by the end of the month after your move-in)

DO NOT SIGN-UP for paperless billing, an online account, or direct online payment as Camino del Sol will have no access to the monthly electricity bill if you agree to any of these options while setting up your account over the phone.

The instructions below outline the process on how to setup an electricity account (one per apartment) as mentioned during the leasing process and per the terms of your Lease Agreement. This setup process **MUST BE COMPLETED NO LATER THAN then end of the month following your move-in (30th/31st of the month)**. If a head of household has already been established in the unit due to the previous head of household renewing in the same unit, you may disregard this message. All others, all residents should discuss who will be the SCE head of household.

All individual apartment/townhome units will need to setup individual accounts with Southern California Edison (SCE). Due to federal/state laws that have been recently passed, Camino del Sol can no longer be the entity on the Southern California Edison electricity account when the unit is occupied but rather be given permission to pay for electricity bills (based on the allowance mentioned in the lease agreement) on the residents' behalf. Apartment/Townhome units who go over their electricity allowance will be billed the overage amount (total overage divided between all members of the unit) by Camino del Sol.

The process requires a student "head of household" within the townhome unit to call Southern California Edison to create an account **AND** requires the completion of a form (PDF link below) which allows Camino del Sol to pay electrical bills on the residents' behalf (completed forms **MUST** be submitted to the Camino del Sol Leasing Office for initial processing once the resident portion is complete).

Head of Household Electricity Setup Process

- (1) All members of the apartment/townhome unit will need to discuss who will be the "head of household" on the account (the name on the account). The decided "head of household" will have the option of adding the names of the other members of the apartment/townhome on the account.
- (2) The resident in the unit designated as "head of household" will need to contact Southern California Edison at **(800) 655-4555 (then press 3, then press 2, and then press 1)** by **the 30th/31st of the month** to change the electricity account under their name. You will want to "add/transfer an account".
- (3) Request that billing be sent to the Camino del Sol Housing Office **at 33000 Arroyo Drive, Irvine, CA 92617** rather than the apartment/townhome unit. **DO NOT SIGN-UP for paperless billing, an online account, or direct online payment as Camino del Sol will have no access to the monthly electricity bill.**
- (4) Southern California Edison will also ask for your Social Security Number and Driver's License Number so please have that ready when you call.
- (5) There is a \$15.00 Service Establishment Charge that the SCE associate will mention to you. This fee will be noted on your first bill which will be paid for by Camino del Sol (assuming all steps mentioned in this email is completed) within the terms of the Lease Agreement and the electrical allowance for your floor plan. SCE will perform a "soft credit check" with the head of household to find out if they are eligible to have the security deposit waived.

Residents who do not qualify for a waived deposit will need to submit a security deposit directly to Southern California Edison (payment of the security deposit is the responsible of the resident head of household. For more information about the security deposit, please ask the SCE associate when you call to setup the new electricity account. Security deposits run anywhere between \$0.00 - \$300.00 and is refundable when the account is closed at the end of the year.

- (6) The Head of Household will also need to complete the **“AUTHORIZATION TO: RECEIVE CUSTOMER INFORMATION OR ACT ON A CUSTOMER’S BEHALF”** Form. This Form can be accessed and printed online at - [CISRForm 14-796.pdf](#) . To fill out the form, please do the following:
- a. Top right of the form: The form will be submitted to “SCE”.
 - b. Name on first line of form: Kiyomi Utsumi, General Manager
 - c. Customer of Record: The name and unit address of the head of household.
 - d. Name of Third Party: American Campus/Camino del Sol, 33000 Arroyo Drive, Irvine, CA 92617
 - e. Accounts Included in this Authorization: The service address in this section should be the address of your unit. Be sure to also include the Service Account Number established when you called Southern Edison when you created the account over the phone. The service account number is different from your “customer account number”.
 - f. Information, Acts and Functions Authorized: In this section, please initial ALL boxes so that Camino del Sol can successfully pay the electrical bills of the apartment in accordance to the Lease Agreement. Allowing Camino del Sol ALL ACCESS to the account will also allow our office to successfully address any electrical issues during your stay at Camino del Sol.
 - g. Authorization to Receive Customer Information or Act on a Customer’s Behalf: Initial next to “One Year Authorization” to give Camino del Sol access to your account for the entire term of your Lease Agreement.
 - h. Release of Account Information: Please check mark “Hard Copy via US Mail” and “Facsimile”.
 - i. Hard Copy via US Mail: Camino del Sol, 33000 Arroyo Drive, Irvine, CA 92617
 - ii. Facsimile at this telephone number: (949) 854-7190
 - i. Print your name (the resident “head of household”) at the beginning of the paragraph within the “Release of Account Information” section.
 - j. SIGN the “Authorized Customer Signature” line. Provide your phone number on the appropriate line. Indicate the date you signed the document and write, “Irvine, CA” on the line that says “City and State where executed”.
 - k. Submit the completed form to the Camino del Sol Front Desk to ensure the form is completed correctly and the office will submit the form on your behalf. You MUST submit this form to the Camino del Sol Housing Office as the office needs to complete the bottom portion of the form as the “Agent”.
 - l. If you would like to read more information about this form, please visit [CISRForm 14-796.pdf](#) .

Residents who do not complete the above process by the stated deadline will be in violation of their Lease Agreement and will be in danger of Lease Termination and eviction. Please note that residents will need to contact Southern California Edison at move-out to deactivate their account. In the event the “head of household” moves out of the unit mid-year, they will need to deactivate the account and another member of apartment will need to establish themselves as “head of household”.

Again, please complete this process by the end of the month following your move-in (30th/31st).

Be safe. *Be smart.* *Do your part.*[™]

How are you feeling today? What have you been up to lately?

Starting the day with a quick COVID-19 self-check can help keep yourself and your campus community healthy. Each morning, ask yourself:

Self Check

- Do I have a fever (over 100.3 F) without having taken any fever-reducing medications?
- Have I recently lost my sense of smell and/or taste?
- Do I have a cough?
- Do I have muscle or body aches?
- Do I have a sore throat?
- Do I have shortness of breath or difficulty breathing?
- Do I have chills?
- Do I have a headache?
- Have I experienced nausea/vomiting, diarrhea or loss of appetite?
- Have I, or anyone I've been in contact with, been diagnosed with COVID-19 or been placed on quarantine for possible contact with COVID-19?

If you reply YES TO ANY of the questions in this checklist, please stay home and contact a medical professional. Protect others by:

- Staying 6 feet apart from others
- Washing and sanitizing your hands frequently
- Wearing a face covering

If you replied NO TO ALL, please continue to do your part by:

- Using disinfectant wipes on equipment and surfaces before and after use
- Staying home if you don't feel well

If you need anything, we're here for you. *We're all in this together.*

Missing Student Contact Form

In the event notification is received that a student living at an ACC housing community is determined missing, American Campus Communities will follow established procedures located in the ACC Missing Student Policy. You can name a confidential missing person contact or contacts below for American Campus Communities / University to notify in the event you are determined to be missing. This missing student contact information will be kept confidential and cannot be accessed by anyone except a limited number of authorized American Campus Communities or UCI officials, and local law enforcement, if needed.

All Camino del Sol residents have the option of designated specific contact person(s) for missing person notification. Please understand that it is optional to complete this form. For more information and to complete the form, [please click here.](#)

Terminix

Through the year, your building and/or apartment will be serviced by Terminix. One or more of the below chemicals may be used. Please note the following:

GENERAL PRECAUTIONS:

- Keep out of area, including pets, during treatment

- Keep windows & doors closed during treatment
- Do not park under trees, if tree spraying is scheduled

- Do not enter treated area until dry or until posted re-entry time

For Insect Control (Roaches, Ants, Spiders, Fleas, Wasps):			
Active ingredients	- Insecticide		
4-Aminopyridine	Avitrol	Lamda-cyhalothrin	Demand CS, PT221 L Maxforce Spot Fly Bait
Abamectrin	Advance Granula Ant Bait, Advance Carpenter Ant Bait, PT Avert Gel Bait PT Avert Dry Flowable Bait, PT Avert Bait Stations, Advance Dual Choice Ant Stations Ascend Fire Ant Bait	Linalool	Demize EC, Nylar Carpet Spray
Acephate	Orthene PCO Formula II, Orthene Tree and Shrub	Methiocarb	Mesurol
Bifenthrin	Talstar CA Granules, Talstar Lawn and Tree Flowable	Methoprene	Precor, Precor 2000, Altosid
Boric Acid	Drax Ant Gel Bait, PT Permadust, Niban, Granualr Insect Bait, Borid, Niban FG Bait, Intice Granular Bait, Mother Earth Granular Insect Bait	Permethrin	Flee, Dragner SFR, Prelude, Demize Nylar Carpet Spray, PT Ultracide
Borax	PT388B Advance Ant Gel Bait, Advance 381 Liquid Ant Bait	Allethrin	Wasp Freeze
Chlorfenapyr	Phantom SC, Phantom Aerosol	Pyrethrins	Drione Dust, PT TriDie, Kicker, Paragon 3% Pyrethrins, Paragon 1% Pyrethrins, BP 100, BP 300, PI, PT565 Plus XLO, ULD HydroPy-300, ULD BP 100 Plus, Mother Earth 2% PY
Cyflutrin	Tempo Ultra WP, PT Cy-Kick, Tempo Ultra Sc, Cy-Kick Temprid SC	Pyriproxyfen	Demise Nylar Carpet Spray, Nylar IGR, PT Ultracide
Cypenethrin	Denton WP	Silica Gel	Drione Dust, Dri-die, PT TriDie Aerosol, TriDie Bulk Dust
Deltamethrin	Suspend SC, Deltagard G, DeltaDust	Tau-fluvalinate	Mavrik
Dinotefuran	Advance Roach Gel Bait, Alpine Dust, Alpine Pressurized Insecticide Alpine Ant and Termite Foam	Piperonyl Butoxide	PT 565 XLO Plus, Clean Air Purge III, Tri-Die Dust, PT Tri-Die Aerosol, P.I. Aerosol, Drione Dust, Pro Control Total Release Aerosol, Pro Control Plus Total Release Aerosol
Diatomaceous Earth	Diatomaceous Earth	For Rodent Control (Rats, Mice):	
D-Limonene	D-Limonene	Active ingredients	- Insecticide
Disodium Octaborate	Tetrahydrate Nibor D, Tim-Bor, Bora-Care	Brodifacoum	Talon G, Final, Weatherblox XT
Esfenvalerate	Conquer EC	Bromadiolene	Maki, Contrac
ETOC	Cirrus ULV	Bromethalin	Fastrac
Fipronil	Maxforce FC Roach Bait Stations, Maxforce FC Ant Bait Stations, Maxforce FC Gel Roach Bait, Termidor, Maxforce FC Select Roach GelBait	Chlorophacinone	Rozol, Rozol Tracking Powder
Hydropene	Gentrol, Gentrol Point Source, Gentrol Aerosol	Cholecaleiferol	Quintox, Terad 3
Imidacloprid	Premise, Maxforce Spot Fly Bait, Maxforce Granular Fly Bait, Temprid SC	Difethialone	Generation, Generation Blue Max, First Strike Soft bait
		Diphacinone	Ditrac, Liqua-Tox II
		Zinc Phosphide	Z-P Rodent Bait

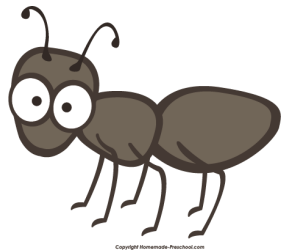
State law requires that you be given the following information:

“Caution – Pesticides are toxic Chemicals. Structural Pest Control Operators are licensed and regulated by the Structural Pest Control Board, and apply pesticides which are registered and approved for use by the California Department of Food and Agriculture and the United States Environmental Protection Agency. Registration is granted when the state finds that, based on existing scientific evidence, there are no appreciable risks if proper use conditions are followed or that the risks are outweighed by the benefits. The degree of risk depends upon the degree of exposure, so exposure should be minimized.

If within 24 hours following application, you experience symptoms similar to common seasonal illness comparable to the flu – such as headache, dizziness, nausea, tearing, coughing, nose and throat irritation or develop shortness of breath, double vision, unusual drowsiness and weakness, or tremors, contact your physician or poison control center (see below) and your pest control operator immediately. If rodenticide ingestion occurs, you may experience symptoms of mild shock and/or bleeding.”

For further information, contact any of the following:

Terminix Branch Office	(714) 634-1145
Poison Control Center	(800) 876-4766
County Health Department	(714) 834-8180
County Agriculture Commission	(714) 447-7100
For regulatory information, contact:	
Structural Pest Control Board	(916) 561-8700
2005 Evergreen Street, Suite 1500, Sacramento, CA 95815-3831	



What's in the Area?

Banks



Chase

4543 Campus Drive
949-854-8122

Bank of America

2600 San Miguel
949-760-4504

Wells Fargo

21103 Newport Coast
949-219-0457

OCTFU

UCI Student Center
800-4-OCTFU

Hotels



The Atrium Hotel

18700 MacArthur Blvd.
949-833-2700

Marriott

18000 Von Karman
949-553-0100

Hyatt Newport

1107 Jamboree Road
949-729-1234

Embassy Suites

1325 East Dyer Rd.
Santa Ana, CA 92705

Household Items



Ikea

1475 South Coast Drive
Costa Mesa, CA 92626

Bed Bath & Beyond

13692 Jamboree Road
Irvine, CA 92602

Target

4255 Campus Drive
Irvine, CA 92612



Campus Plaza

4501 Campus Drive



- Albertsons
- Asian Box
- Del Taco
- Buffalo Spot
- Ding's Garden
- Great Clips
- Happy Nails & Spa
- Hen House Mediterranean Grill
- Mailboxes Co.
- Saffron & Rose
- Starbucks
- Sgt. Pepperoni's Pizza
- Taquiero Taco Patio
- The Habit Burger

University Center

4101 Campus Drive



- Amazon
- Blaze Pizza
- California Gogi
- Cha for Tea
- Chiptole
- FedEx
- In-N-Out
- Jack in the Box
- ShareTea
- Slapfish
- Taco Bell
- Target
- Tender Greens
- Trader Joe's
- U.S. Post Office
- Yogurtland

The Crossroads

3750 Barranca Parkway



- California Fish Grill
- Capital Noodle Bar
- CAVA
- Chipotle
- Gamestop
- Ha Long Vietnamese Cuisine
- LA Fitness
- Men's Warehouse
- Paris Baugette
- Pizza Hut
- Stonefire Grill
- Target
- Tastea
- UPS Store
- Urban Plates
- Wingstop

Fashion Island

401 Newport Center Drive



- Apple Store
- Anthropologie
- Barnes & Noble
- Bath & Body Works
- Bloomingdale's
- California Pizza Kitchen
- Cheesecake Factory
- Express
- Forever 21
- Lemonade
- Nike
- Nordstrom
- Peloton
- P.F. Changs
- Urban Outfitters

#CAMINOLIFE



Your Community Assistant (CA) will host programs for residents throughout the year and are here to help you in any way they can!

Check your email for your CA's Welcome Letter!



**Follow Us on
Social Media!**



Camino del Sol



CaminoHousing

